

Learning and Development

AAT Student Registration Form 2018-2019

**AAT
Qualification or
Module**

Please complete and hand in to Nishkam Centre reception or email to learning@ncauk.org. Please note your place on the course can only be confirmed once payment has been made in full and subject to class size. Some course may be subject to a successful initial assessment.

Please complete all sections of this form in capital letters.

Surname: Title:

First Name(s):

Gender: Male
 Female

Date of Birth:

Permanent

Address:

..... Postcode:

Telephone

Number: Mobile:

Email

Address:

Can we contact you by email and text message? Yes No

Emergency Contact (if you are under 18 this must be your parent, guardian or carer):

Name: Telephone:

Address:

Relationship to you:

Please tick the box that applies to you:

Employed Unemployed Retired Student Other:

What is the highest level of qualifications you already have?

Year	Type of Exam Awarding Body	Subject/Qualification	Grade	Tutor/Advisor

Ethnic Origin

Pakistani Indian Black African White
 Bangladeshi Sikh Black Caribbean Other Origin (Specify):
 Kashmiri Asian Other Black Other

Do you require any adjustments due to a disability or medical reason? Please specify: ▢

Please explain in a few words, why you want to enrol onto the course and what your personal objectives are:

Learning Agreement

Personal Tutor/Teacher Name:

Start Date End Date Hours/Week

Data Protection Act 1998 – The information that you provide may be used for funding, planning and encouraging education and training for young people and adults in England and is registered under the Data Protection Act 1998. I declare that the information I have given is correct. I agree to abide by Centre regulations and to inform the Centre of any changes in my address or status. I understand that if I break any of the rules in the Centre Code, Learning Agreement, or the IT User Policy I may lose access to the internet and computer networks and be subject to the Centre disciplinary procedure. I also understand that if I withhold any information which later found to have been detrimental to me or any other person at the Centre then I may also be subject to the Centre disciplinary procedure.

I confirm that I have received information and guidance on the course/s I am enrolling on. I understand course payment must be made in full before the start of the course. Failure to pay the full amount will delay the start of your course. The course fees and deposit are valid only for the person, course(s) and dates specified on the application form. Failure to pay course fees may result in exemption from attending the present course and any future courses.

Signed (student): Date:

STAFF USE ONLY:

COURSE FEE

PAYMENT RECEIVED: Cash Cheque Card Deposit

AMOUNT: BALANCE DUE:

RECEIPT NO. :

EVIDENCE OF IDENTITY GIVEN:

Passport Driving Licence Birth Certificate Other:

COMMENTS: